



QMS - Quick User Guide

14/03/2019



3 Easy Steps



3 easy steps to use the AVS Quarantine Management System!







<u>Step 1:</u> Launch QMS website (https://qms.avs.gov.sg/Public/Login.aspx) using browser.



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Account creation for Singpass holders





Step 2: Click on "Login via Singpass" for Singpass user.



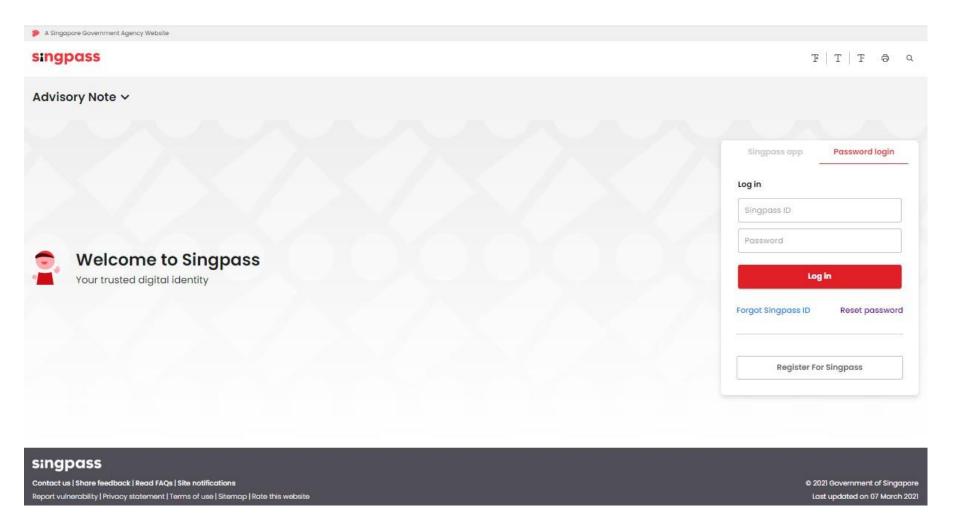
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Step 3: Enter your "Singpass ID" and "Password", and click Login







Step 4: Singpass OTP Login

Announcement for Upcoming Scheduled Maintenance SingPass will be undergoing scheduled maintenance from 12am to 8am on 9 Oct, and will not be available during this period. Thank you. [Note: Your SingPass account contains a lot of personal data. Please do not share your SingPass username and password with others.]. Welcome: KANNAN MAGESH Log Out 2-Step Login with SMS OTP A One-Time Password (OTP) has been sent to you via SMS. Please enter the 6-digit OTP in the below box Mobile Number: xxxx5015 Click here Resend OTP OTP If you do not received the SMS OTP, please click "Resend OTP". Submit

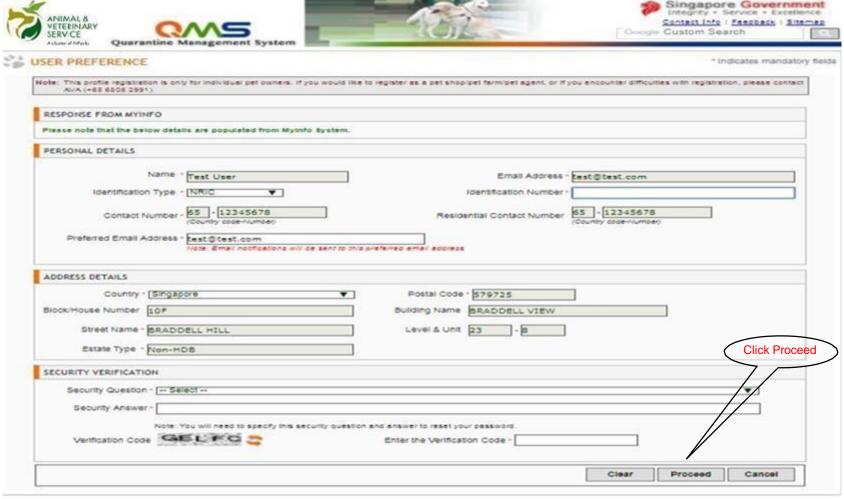




Step 5: QMS Registration Screen for New User

Note:

- Customerwill be redirected to userpreferencepagewithauto filling of the detailsfrom MyInfo system.
- After Successfulregistration, customerwill be redirected to loginpage. Customershould use Singpassfor subsequent logininto the system.







Step 6: "Login via Singpass" to access QMS system



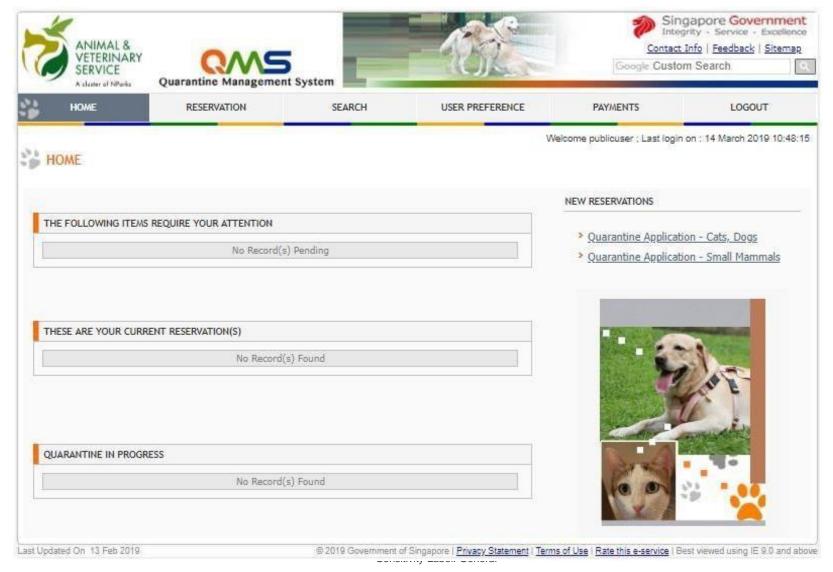
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Step 7: Home page displayed after the successful login via Singpass







Account creation for Corppass holders





Step 2: Click on "Login via Corppass" for Corppass user.



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Step 3: Enter your "UEN/Entity ID", "Corppass ID" and "Password", and click Login

Singapore Government corppass Integrity · Service · Excellence A A Contact Us | Feedback | Sitemap | FAQ **Upcoming Scheduled Maintenance** The Corppass system will be undergoing scheduled maintenance to serve you better and will not be available on 27 Mar, 12am to 8am. For enquiries, please email support@corppass.gov.sg. Thank you. Click here to log in with Singpass app, or Corppass 2FA for Foreigners app Log in with Corppass UFN/FNTITY ID CORPPASS ID Password (i) Remember Entity ID (i) Cancel Login ▶

Forgot Entity /Corppass ID or Password





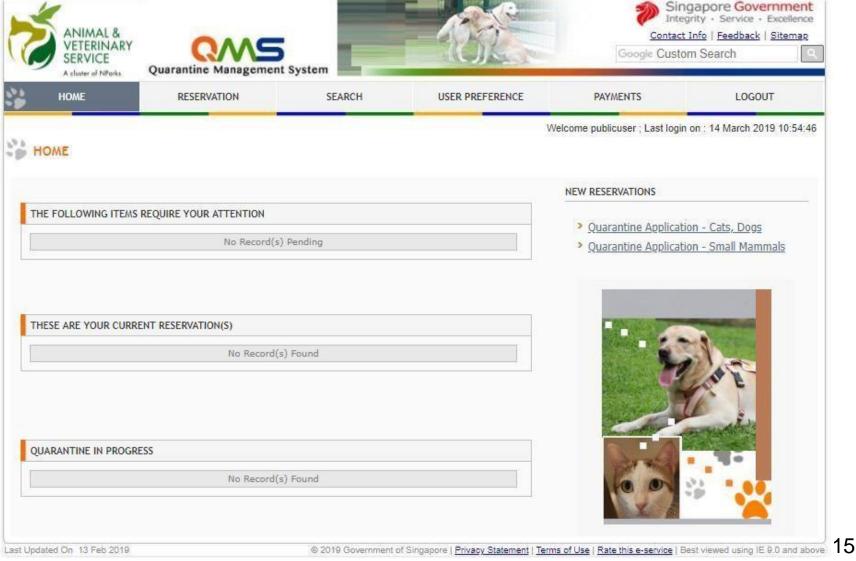
Step 4: Corppass OTP Login

	Via SMS	Via OneKeyToken	
a SMS ck the button below to get your 5-digit Get OTP via SMS	One-Time Password(OT)	P) via SMS	SMS





<u>Step 5:</u> Home page displayed after the successful login via Corppass







Account creation for Non-Singpass/Non-Corppass Foreigners





<u>Step 1:</u> Account creation for Non-Singpass/Non-Corppass Foreigners



Contact Info | Feedback

17

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Step 2: Fill up Personal details, Address details and Security Verification

Notes:

- This2FAaccountcreationisonlyapplicableforforeignerswithout Singpass/Corppass.SingaporeansandSingaporePRshoulduse Singpass/Corppass for login into the QMSsystem.
- Fieldsmarkedwithredstar(*)denotesamandatoryfield,Itmustbe filled.
- Choose yourown QMSLogin Id (Minimumof6 alphanumeric characters)
- Entera valid emailaddress to receiveuser id and password.
- Entervalid OTPMobile Numberfor 2FASMS Authentication.
- User ID and Password shouldnot be the same.





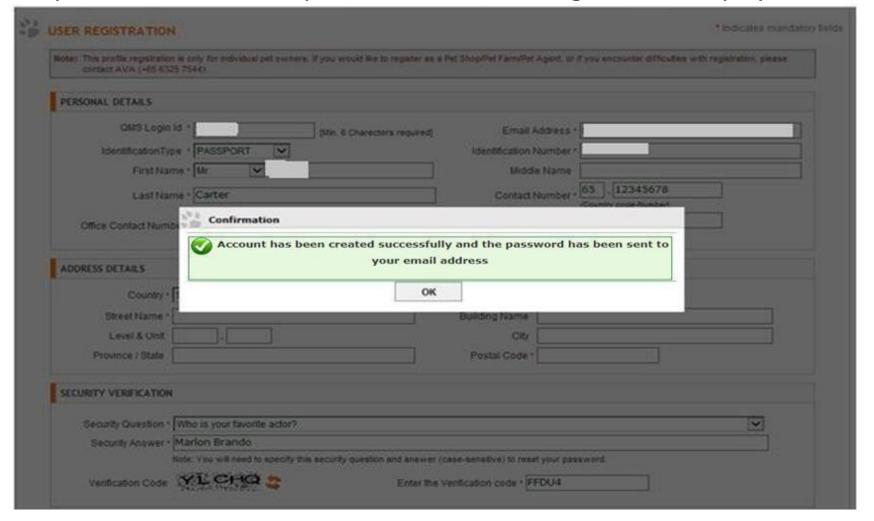
Step 3: After filling up all required fields click on Proceed button

	entine Management System		12500	and the same parties
PREFERENCE				dicates mandator
This profile registration stAVS (+65 6805 2991).	s only for individual pet owners. If you would like	e to register as a pet shop/pet farm/pet agent, or	if you encounter difficulties with registr	ration, please conta
RSONAL DETAILS				
QMS Login Id	*			
	[Min. one alphabet and at least 6 characters r	equired]		
Name		Email Address	-	
Identification Type	- Select -	▼ Identification Number	•	
Contact Number		Residential Contact Number		
	(Country code-Number)		(Country code-Number)	
OTP Mobile Number	(Country code-Number)	Office Contact Number		
	Note: The country code should not be preced	ed with zero	(Country code-Number)	
DRESS DETAILS				
	* Select	▼ Black / House Number		
Country				
Country Street Name		Building Name		
1.47-0.00		Suilding Name City		1
Street Name			· · · · · · · ·	
Street Name Level & Unit		City	•	Click
Street Name Level & Unit		City	•	Click
Street Name Level & Unit Province / State	Select -	City	• []	Click
Street Name Level & Unit Province / State CURITY VERIFICATION Security Question * [-	Select -	City		Click
Street Name Level & Unit Province / State CURITY VERIFICATION Security Question * Security Answer *	Select — ate: You will need to specify this security question	City Postal Code		Clic





Step 4: After Successful profile creation, message will be displayed







Step 5: After Successful profile creation, a notification will be sent.

Notes:

• Aftersuccessfulregistration, an emailwill be sent to the email address you have specified during registration. The emailwill contain the user id and password to login to QMS

Email Sample

From: QMS.Alert@avs.gov.sq

Date: 5 December, 2013 11:08:04 amGMT+8

Subject: AVS-QMS Registration Successful

Dear XXXX,

Your registration was completed successfully! Here is your login information:

Username : <your username Password : <yourpassword>

Thank You.

Animal & Veterinary Service

This is a system generated message. Please do not reply to this email.





How to change password



Login to QMS



Step 1: Login to QMS with user id and password



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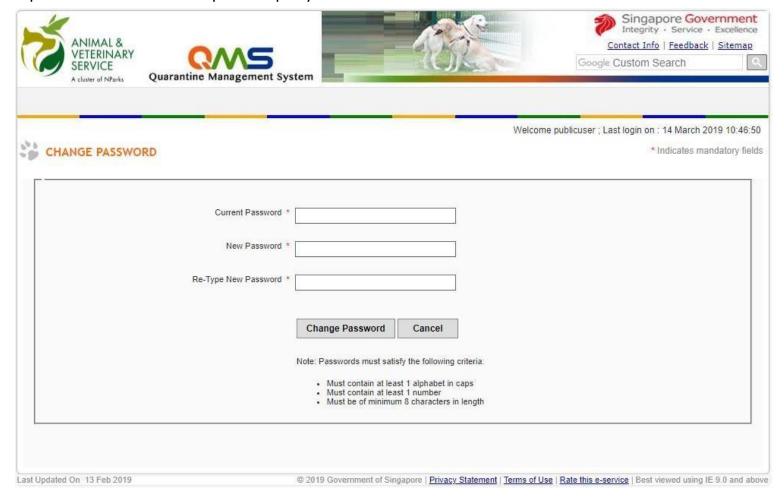


Login to QMS

Step 2: After first successful login, QMS will ask the user to change the password.

Note:

Changethepasswordandseta new passwordthatyoucanremember. Enter the old passwordand new password in changepasswordscreen. Newpasswordmustadhere to thepasswordpolicy





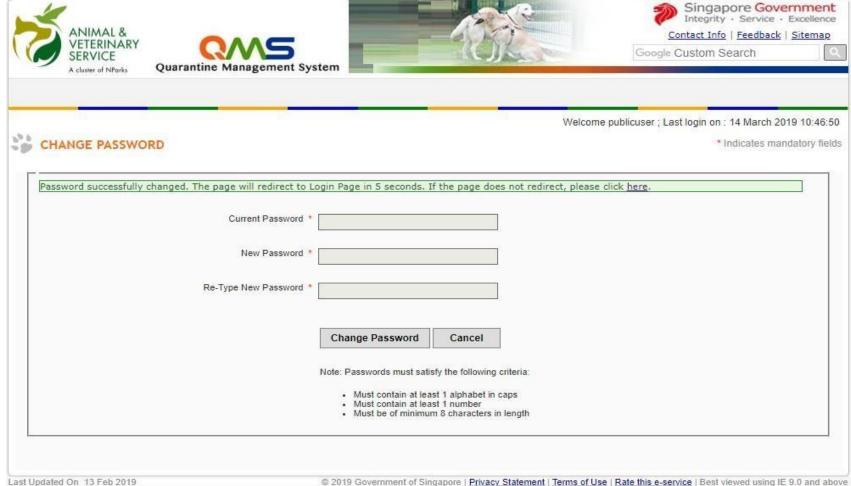
Login to QMS



Step 3: Change password and login again

Note:

After successfully changing the password, a message will be displayed and QMS will automatically redirect to login page.







How to change OTP Mobile Number Before Login





Step 1: Login to QMS with user id and password



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Step 2: Click Modify OTP Mobile Number button







Step 3: Fill in the Registered Email Address and the New OTP Mobile Number details and click on the Submit button







Step 4: After Successful authentication, a notification will be sent.

Notes:

• After successful authentication of Registered Email Address, an emailwill be sent to the email addressyouhavespecified during registration. The email will contain a Verification Code to reset your OTP Mobile Number in QMS.

Email Sample

From: QMS.Alert@avs.gov.sq Date:

16July 2018 11:08:04 amGMT+8

To: <a href="mailto: mailto:color: blue;mailto:color: blue;mailto:color: blue;mailto:color: blue;mailto:color: blue;mailto

Subject: AVS-QMS: Verification Code to Reset OTP Mobile

Number

Dear Sir/Madam,

Theverificationcode to changeyourmobilenumberused to receive One-Time Passwords(OTP) in Quarantine Management System (QMS) isXXXX.

Thank You.

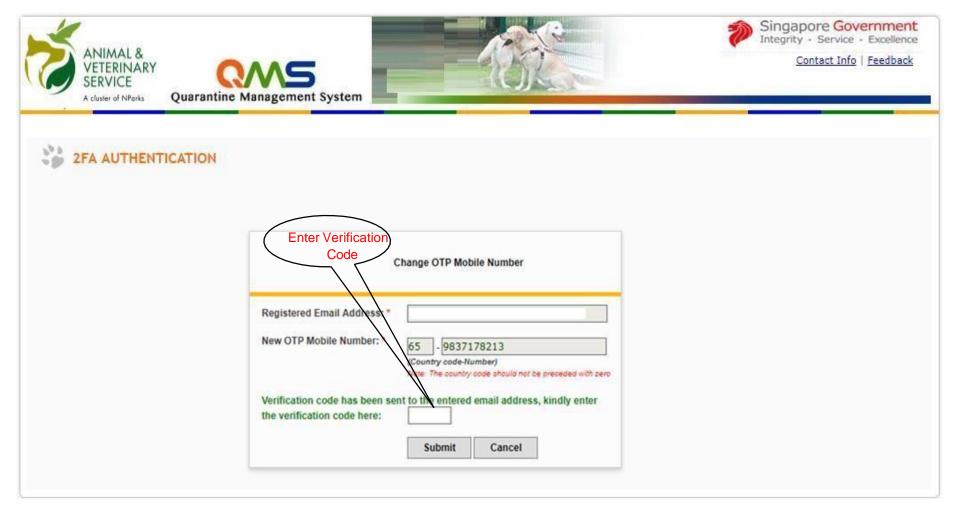
Animal & Veterinary Service.

This is a system generated message. Please do not reply to this email.





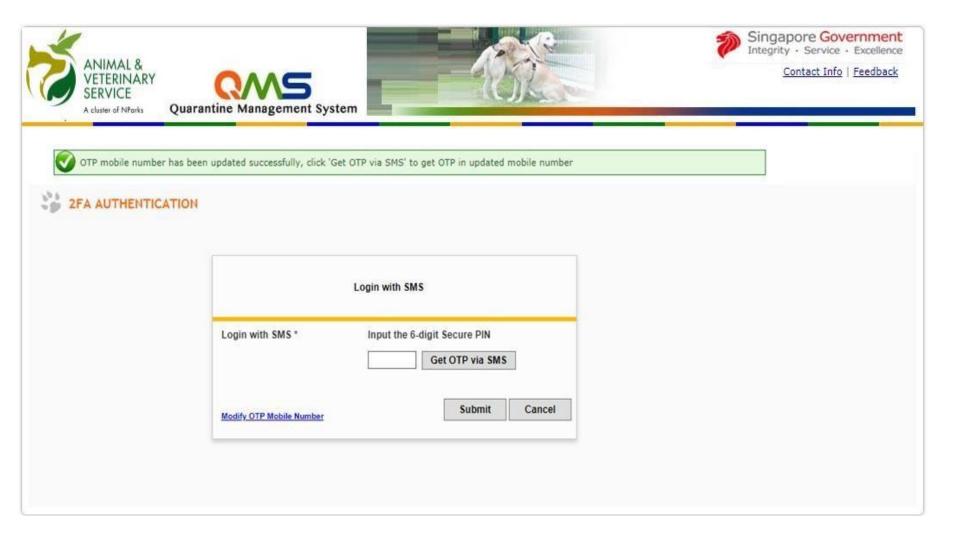
Step 5: Fill in the Verification Code obtained from the Email and clickon the Submit button







Step 6: OTP Mobile Number is successfully changed in QMS







Create a reservation



Create a Reservation



Step 1: Login again with user id and password for 2FAAuthentication



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Create a Reservation



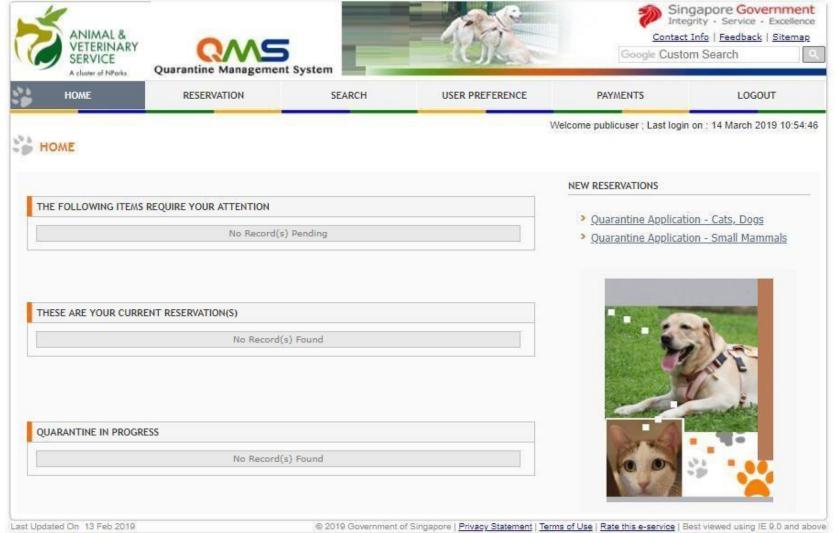
Step 2: Click "Get OTP via SMS" to receive the SMS OTP to your registered OTP Mobile Number, Enter the SMS OTP and clickSubmit







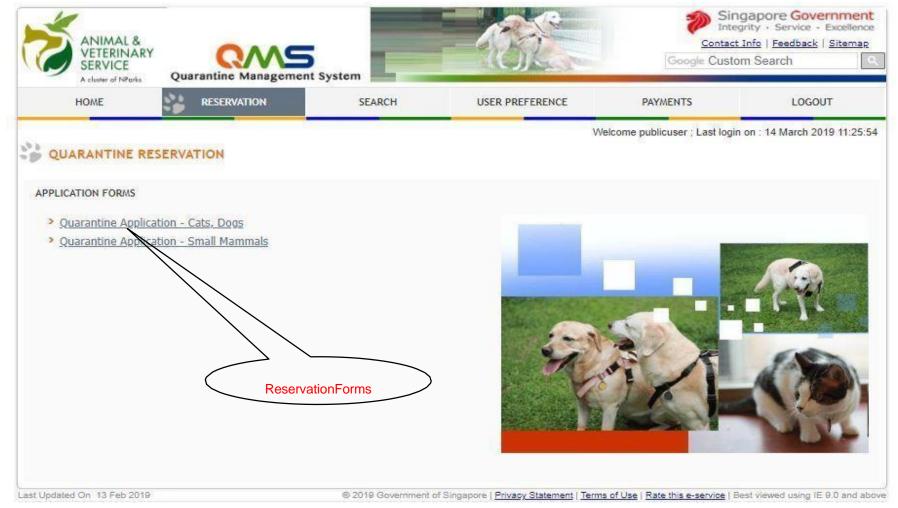
Step 3: Home page displayed after the successful login via 2FA







<u>Step 1:</u> After login, click on Reservation Menu to see quarantine reservation forms







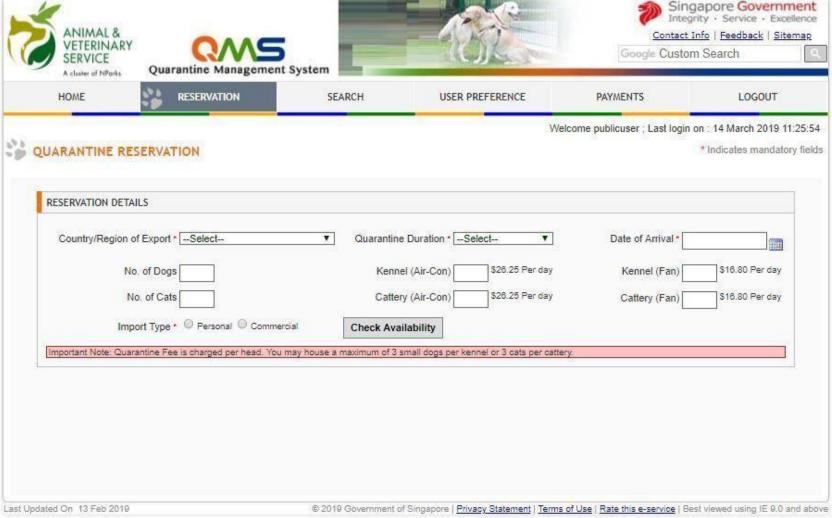
<u>Step 2:</u> View and Read Quarantine Reservation for Cats and Dogs Information Page







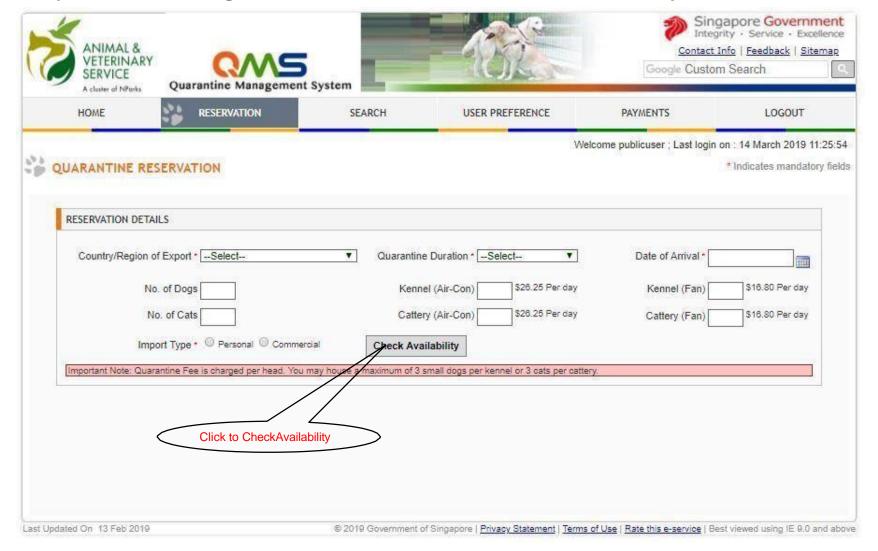
Step 3: Fill up reservation details to check availability of room







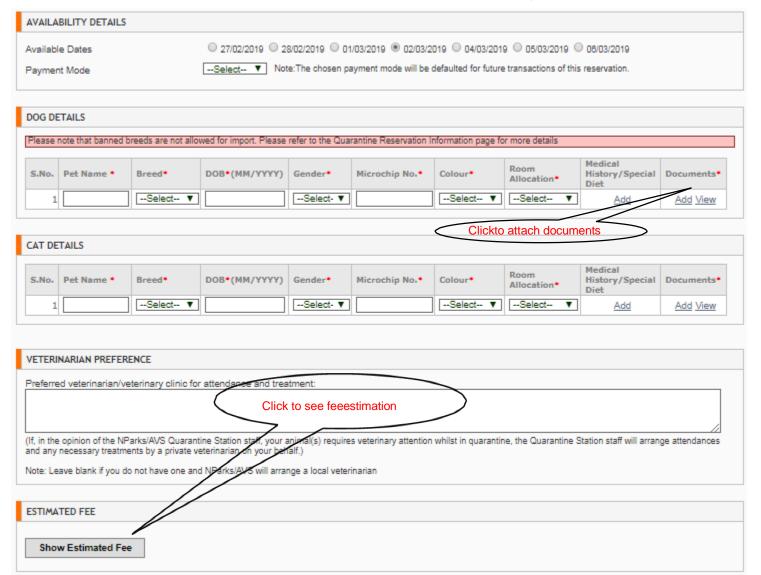
Step 4: After filling the details click on "Check availability"







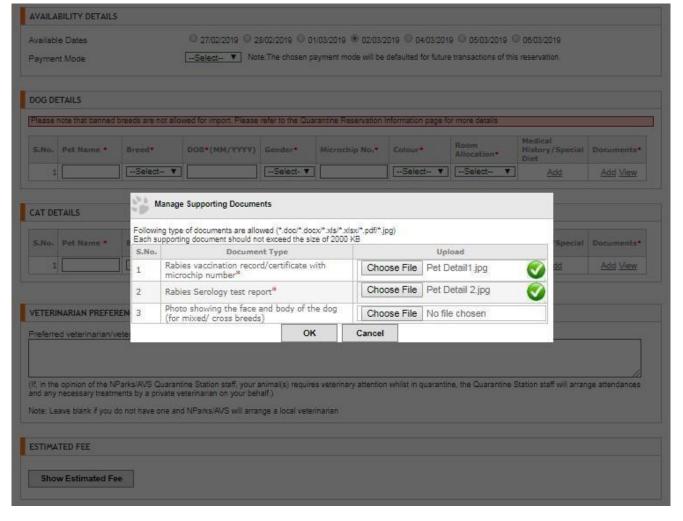
Step 5: Fill up Pet details and attach supporting documents







Step 6: Attaching supporting documents







Step 7: Click "Show Estimated Fee" to see Fee estimations

This quarantine fee does not include the ad-hoc charges, which may be added for various reasons that include medication, vaccination, etc.)	ESTIMATED FEE							
Airconditioned Kennel Fee (SS): 28.25 Fan Fitted Kennel Fee (SS): Airconditioned Cattery Fee (SS): 28.25 Fan Fitted Cattery Fee (SS): Transport Fee (SS): 148.00 Estimated Total Quarantine Fee (SS): 1,723.00 Estimated Deposit Amount (SS): 6 This oursentine fee does not include the ad-hoc charges, which may be added for various reasons that include medication, vaccination etc.) ECLARATION I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations.	Amend Pet details							
Airconditioned Cattery Fee (S\$): 28.25 Fan Fitted Cattery Fee (S\$): Transport Fee (S\$): 148.00 Estimated Total Quarantine Fee (S\$): 1,723.00 Estimated Deposit Amount (S\$): 6 This outsentine fee does not include the ad-hoc charges, which may be added for various reasons that include medication vaccination etc.) DECLARATION I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore.	QUARANTINE FEE ESTIMATION							
Estimated Total Quarantine Fee (SS): 1,723.00 Estimated Deposit Amount (SS): 6 This outerantine fee does not include the ad-hoc charges, which may be added for various reasons that include medication vaccination etc.) DECLARATION I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore.	Airconditioned Kennel Fee (S\$):	26.25				Fan Fitte	ed Kennel Fee (S\$) :	0.0
Estimated Total Quarantine Fee (SS): 1,723.00 Estimated Deposit Amount (S\$): 6 This outrantine fee does not include the ad-not charges, which may be added for various reasons that include medication vaccination, etc.) DECLARATION I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore.	Airconditioned Cattery Fee (S\$):	26.25				Fan Fitte	ed Cattery Fee (S\$):	0.0
DECLARATION I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore.	Transport Fee (S\$):	148.00						
I have read and understood the information provided in the Quarantine Reservation Information Page. I hereby declare that: The information provided in my application is correct and true. I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore.	Estimated Total Quarantine Fee (S\$):	1,723.00				Estimate	ed Deposit Amount (S\$)	: 673.0
 □ The information provided in my application is correct and true. □ I indemnify AVS/NParks of any claims arising from this application and the subsequent importation/quarantine/exportation/transhipment of the animals. □ I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. □ The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore. 	This quarantine fee does not include the ad-hocich	arges, which may be added for vario	ous reasons that include medication	vaccination,etc.)				
 I understand that the quarantine space will only be confirmed after a deposit has been made, and the deposit is non-refundable. Amendment fees may also be incurred changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list, and not pregnant at the time of export to Singapore. 	☐ The information provided in my a	application is correct and true.						
changes to confirmed reservations. The animal(s) which I am importing is/are not under the prohibited/banned list , and not pregnant at the time of export to Singapore.	☐ Lindemnify AVS/NParks of any o	laims arising from this applica	ation and the subsequent imp	ortation/quarantine/expo	rtation/t	ranshipment o	f the animals.	
	I understand that the quarantine changes to confirmed reservation	space will only be confirmed ans.	after a deposit has been mad	le, and the deposit is non	-refund	able. Am <mark>e</mark> ndm	ent fees may also be inc	curred for
I understand all the <u>Terms and Conditions</u> for quarantine	The animal(s) which I am import	ing is/are not under the prohib	bited/banned list , and not pre	gnant at the time of expo	rt to Sir	ngapore.		
	understand all the Terms and C	Conditions for quarantine						
Save as Draft Submit Back to Home Pri					n	6.4.2		Print





Step 8: Check all declarations and click on "Submit" to see Confirmation page

ESTIMATED FEE				
Amend Pet details				
QUARANTINE FEE ESTIMATION				
Airconditioned Kennel Fee (S\$):	26.25		Fan Fitted Kennel Fee (S\$):	0.00
Airconditioned Cattery Fee (S\$):	26.25		Fan Fitted Cattery Fee (SS) :	0.00
Transport Fee (S\$):	148.00			
Estimated Total Quarantine Fee (S\$) :	1,723.00		Estimated Deposit Amount (S\$) :	673.00
(This quarantine fee does not include the ad-hoc ch	narges, which may be added for various reasons that	include medication,vaccination,etc.)		
I have read and understood the informat The information provided in my a	tion provided in the Quarantine Reservation	Information Page. I hereby declare that:		
		subsequent importation/quarantine/exportation	on/transhipment of the animals.	
I understand that the quarantine changes to confirmed reservation	space will only be confirmed after a deposins.	t has been made, and the deposit is non-refi	iundable. Amendment fees may also be incu	rred for
✓ The animal(s) which I am import	ing is/are not under the prohibited/banned	ist, and not pregnant at the time of export to	o Singapore.	
☑ I understand all the Terms and C	Conditions for quarantine			

Print





<u>Step 9:</u> Verify all details and Click "Proceed" to submit the quarantine reservation application

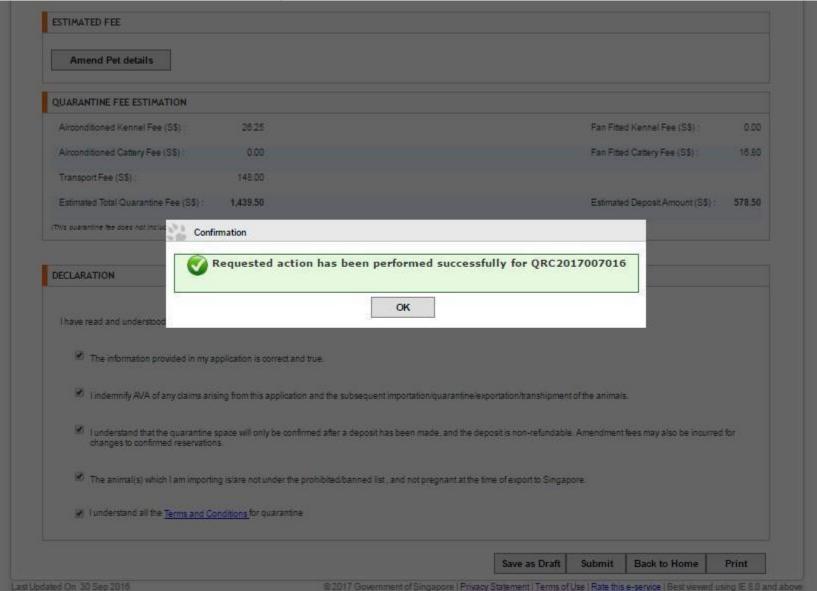
Country of Export : Argentina			Arrival Date : 27/04/201
Quarantine Period: 30 days			Release Date : 27/05/201
Cats:1			Dogs:1
Air-Conditioned Catteries: 0			Air-Conditioned Kennels: 1
Fan Fitted Catteries : 1			Fan Fitted Kennels: 0
Payment Mode : ONLINE			
Estimated Total Fee Amount (S\$): 1,439.50 (Complete Quarantir	ne Fee excluding ad-hoc	charges E.g. Vaccination Medication etc)
Estimated Deposit Amount (S\$): 578.50 (P.	lease pay this depos	sit amount once your rese	rvation is approved)
Note: Click "Proceed" to Subm	it your reservation. S	Status of your reservation	will be notified through email.
	Proceed	Cancel	







Step 10: Success Message will be displayed and email confirmation willbe





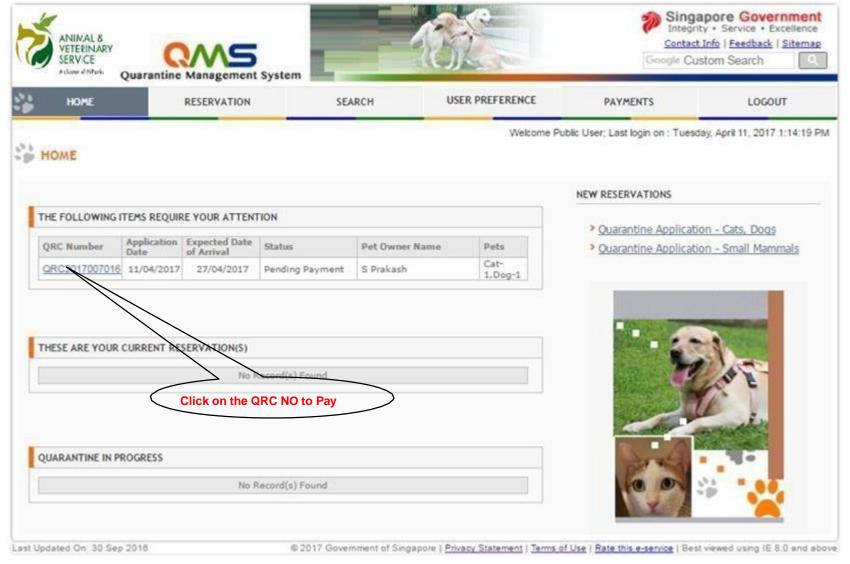


Payment for Approved Reservations





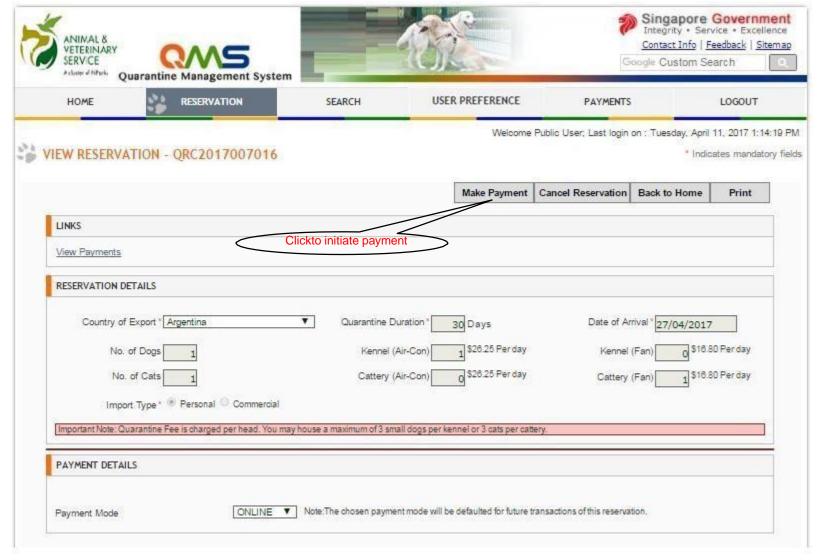
Step 1: Click on the Approved reservation to do Payments for the Reservation







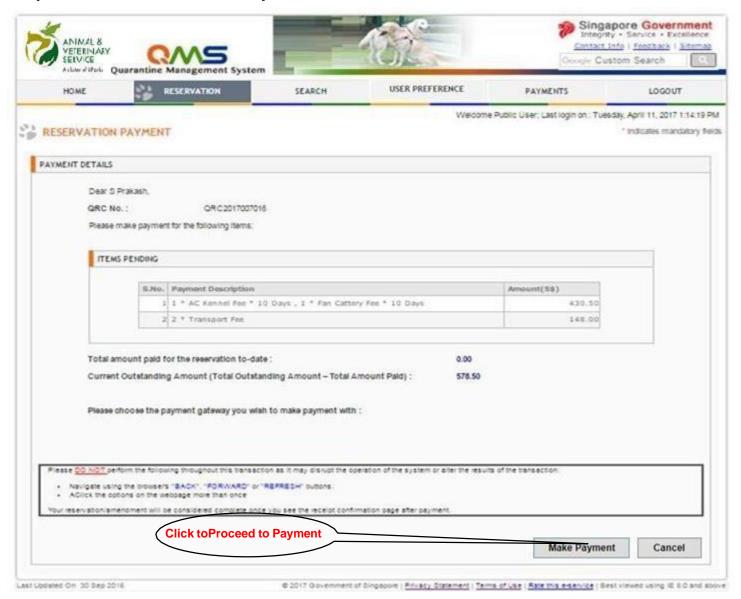
Step 2: Confirm Reservation Details and Click "Make Payment" to Proceed







Step 3: Click "Make Payment"







Payment Method for Users with PayPal Account





Step 4: Enter PayPal Account Details and Click"Login"

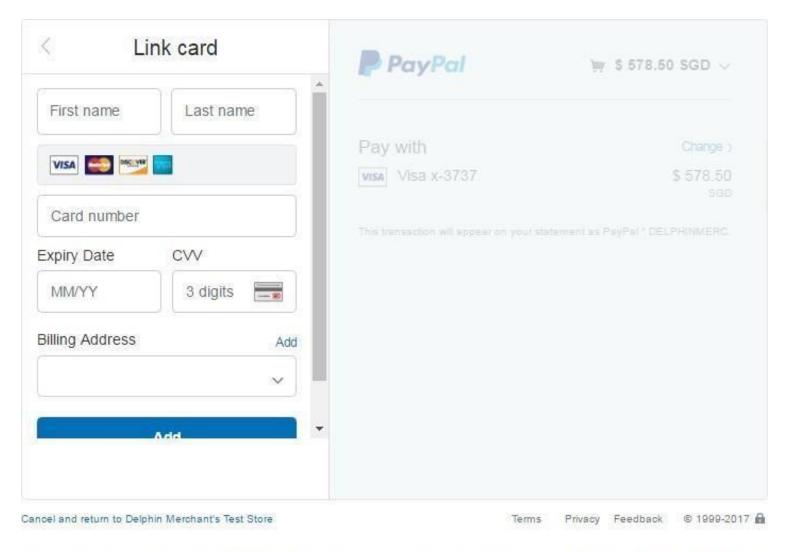
og In to PayPal	
Email address	PayPal
Password	Safer. Faster. Easier.
Stay logged in for faster checkout ?	Welcome to the new PayPal checkout. It's everything checkout should be - faster, safer and more convenient.
Log in	
Having trouble logging in?	
- OF	
Check Out as a Guest	

Consumer advisory - PayPal Pte. Ltd, the holder of PayPal's stored value facility, does not require the approval of the Monetary Authority of Singapore. Users are advised to read the terms and conditions carefully.





Step 5: Link Card Details with PayPal



Consumer advisory - PayPal Pte. Ltd. the holder of PayPal's stored value facility, does not require the approval of the Monetary Authority of Singapore.

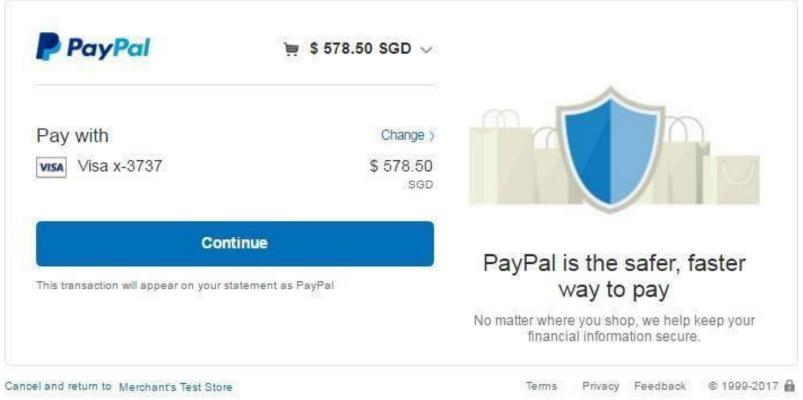
Users are advised to read the **terms and conditions** carefully.

Sensitivity Laber: General





Step 6: Once card details are synced, click"Continue"



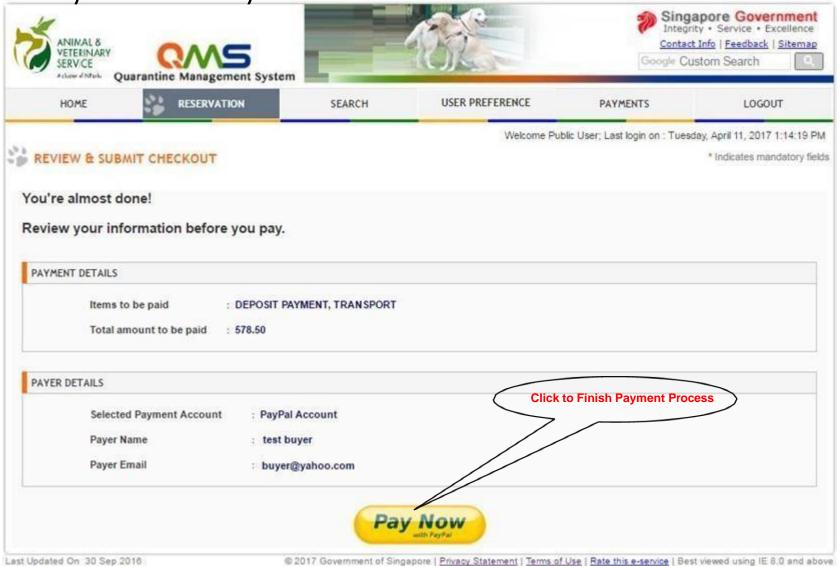
Consumer advisory - PayPal Pte. Ltd. the holder of PayPal's stored value facility, does not require the approval of the Monetary Authority of Singapore. Users are advised to read the terms and conditions carefully.





Step 6: Finally Confirm the Payment details at the QMS-AVAand

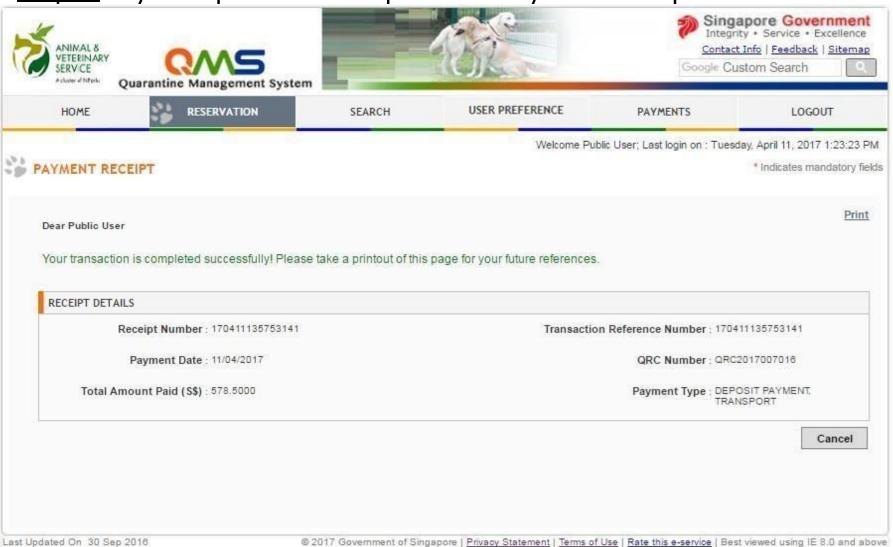
Click "Pay Now With PayPal"







Step 8: Payment process is complete and Payment Receipt is obtained







Payment Method for Users without PayPal Account





Step 4: Click "Checkout as Guest" in the PayPalScreen

og In to PayPal	PayPal
Email address	pay.
Password	Safer. Faster. Easier.
Stay logged in for faster checkout ②	Welcome to the new PayPal checkout. It's everything checkout should be - faster, safer and more convenient. Click to Proceed
Log In	
Having trouble logging in?	
ог —	
Check Out as a Guest	

Consumer advisory - PayPal Pte. Ltd, the holder of PayPal's stored value facility, does not require the approval of the Monetary Authority of Singapore. Users are advised to read the **terms and conditions** carefully.





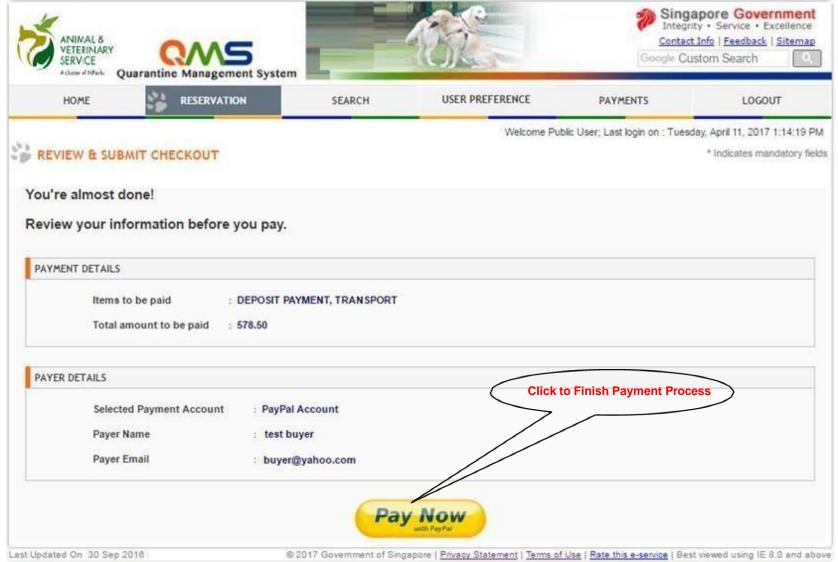
Step 5: Fill in all the details and click "Continue"

Description alphabate and	avadit and			The second second	
Pay with debit or four financial details won nerchant.					
Country India		~	PayPal is wa	the safer, t y to pay	faster
WILL STATE OF STATE O			No matter where y fmancial info	ou shop, we help termation more sec	une your
Card number					
Expiry Date	cvv	-			
First name	Last name				
Billing Address					
Address line 1					
Address line 2					
Town/City					
State		~			
PIN code					
Contact Information					
Mobile	Motile number				
Email address		•			
The security you The protection you presting a PayPal account PayPal Buyer Protection aster checkout every time	ou deserve. It is optional but you'll on all eligible purchas	ses, plus			
Create a PayPal account	? (It only takes a mom	ent.)			
Yes, I'd like to create	a PayPat account.				
Password	Confirm passy	Briton			
No. I don't want an a	ecount now				
C	ontinue	j			
and leaves to Manufacture Test to			Territor II		m 1999-20





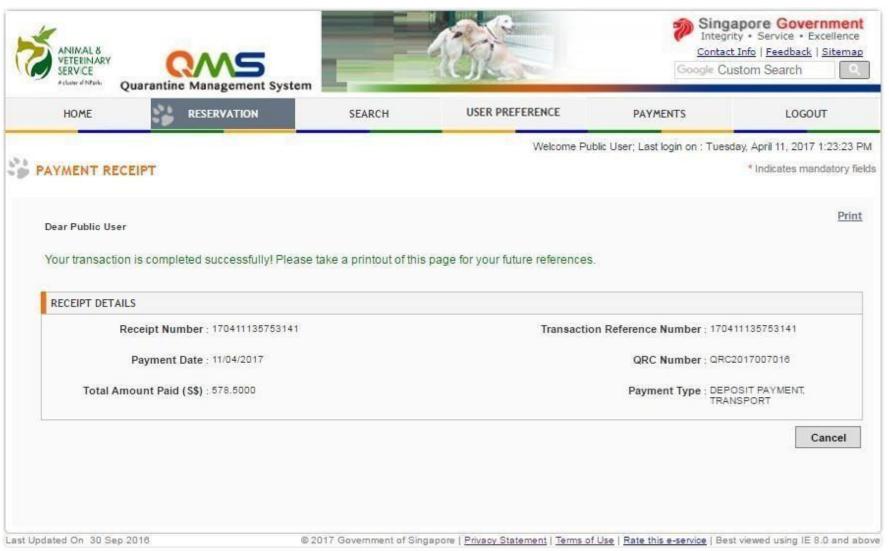
Step 6: Finally Confirm the Payment details at the QMS-AVAand Click "Pay Now With PayPal"







Step 7: Payment process is complete and Payment Receipt is obtained







Thank You